

Schedule 8 Medicine Summary: Victoria

Storage

Victorian regulations require S8 drugs to be stored in a locked facility, fixed to the floor or wall. The storage facility must provide the security of a 10mm (at least) thick mild steel drug cabinet and the S8 drugs must not be stored with any other items other than other drugs of dependence, which includes some Schedule 4 drugs (eg benzodiazepines).

For use in an emergency, up to SIX ampoules (in total) of S8 drugs may be stored in a locked facility that does not comply with the above standard.

When transported for use in another location, S8 drugs must be stored in a locked receptacle, such as a Doctor's bag, in the Doctor's possession. If the Doctor's bag is not in the Doctor's immediate possession, it must be secured in a lockable facility, such as a vehicle or cupboard, out of sight to prevent unauthorised access.

Records

Victorian regulations require a drug register to be kept for all transactions involving S8 drugs. A loose-leaf record book is not acceptable; the register must be a bound document. The drug register must allocate one page per strength and form of each drug. Entries in the drug register must contain:

- *Date* of the transaction
- *Quantity* of the drug supplied/administered/obtained and the balance remaining.
- *Name and address* of person to whom drug is supplied/administered.
- *Name and address* of the person/company from whom the drug is obtained.
- *Name* of person carrying out transaction.
- *Signature* of person carrying out transaction.

Drug – Strength - Form (Eg Pethidine 100mg AMPS)

Date	Quantity			Name/Address of supplier or of whom administered	Name of person accepting delivery of or administering this drug	Signature
	In	Out	Balance			
12.03.04		1	2	Mary Jones 42 Pine St, South Beach	Dr A Lee	
27.08.04	5		7	Main Street Pharmacy 10 Main St, South Beach	Dr A Lee	

Example of Drug Register

The drug register must be kept for three years after the last entry is made.

Mistakes in the drug register are not to be deleted, but a correction added on the next line.

Destruction

- The destruction of S8 drugs must be carried out by a pharmacist, dentist, veterinary practitioner, nurse practitioner or medical practitioner and must be witnessed by a pharmacist, dentist, veterinary practitioner, medical practitioner or nurse.
- The details of the destruction, including the name, strength and quantity of the poisons or controlled substances destroyed, the method and place of destruction and the names of the persons carrying out the destruction and the witness are to be recorded in the drug register and made available for the inspection of an authorised officer when requested.

Contact

Phone: 1300 364 545

Fax: 1300 360 830

Website: www.health.vic.gov.au/dpu

Please Note: *All efforts have been made to provide up to date correct information for your benefit. It is your responsibility to check the regulation.*